

# Tendulkar Middlesex Global Academy (TMGA)



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GLOBAL ACADEMY**  
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## Incident / Concern reporting form

Your name:	Your role:
Your contact information:	
<i>Address:</i>	
<i>Postcode:</i>	
<i>Telephone numbers:</i>	
<i>Email address:</i>	
Child's name:	Child's date of birth:
Child's ethnic origin (if known):	Does the child have a disability? (yes/no)
	<i>Please state:</i>
Child's gender (male / female):	
Parent's / carer's name(s):	
Contact information (parents/carers):	
<i>Address:</i>	
<i>Postcode:</i>	
<i>Telephone numbers:</i>	
<i>Email address:</i>	
Have parent's / carer's been notified of this incident? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES please provide details of what was said/action agreed:	
Are you reporting your own concerns or responding to concerns raised by someone else? <input type="checkbox"/> Responding to my own concerns <input type="checkbox"/> Responding to concerns raised by someone else	
If responding to concerns raised by someone else: <i>Please provide further information below</i>	



*Their name:*

*Position within the sport or relationship to the child:*

*Telephone numbers:*

*Email address:*

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*Date and times of incident:*

*Details of the incident or concerns:*

*Include relevant information, such as description of any injuries and whether you are recording this incident as fact, opinion or hearsay.*

*Child's account of the incident (if applicable): Do not directly question the child*

*Please provide any witness accounts of the incident:*

*Please provide details of any witnesses to the incident:*

*Name:*

*Position within the club / organisation or relationship to the child:*

*Date of birth (if child):*

*Address:*

*Postcode:*

*Telephone number:*

*Email address:*

*Please provide details of any person involved in this incident or alleged to have caused the incident / injury:*

*Name:*

*Position within the club / organisation or relationship to the child:*

*Date of birth (if child):*

*Address:*

*Postcode:*

*Telephone number:*

*Email address:*



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Please provide details of action taken to date:

Has the incident been reported to any external agencies? (Police, LADO, NSPCC...)

- ☐ Yes  
☐ No

If YES, please provide further details:

Name of organisation / agency:

Contact person:

Telephone numbers:

Email address:

Agreed action or advice given:

**Your Signature:**

**Print name:**

**Date:**

**Contact:**

**Katie Berry - Designated Safeguarding Lead** [katie.berry@middlesexccc.com](mailto:katie.berry@middlesexccc.com)

**Josh Knappett - TMGA Global Head Coach** [josh.knappett@tendulkarmga.com](mailto:josh.knappett@tendulkarmga.com)

Timely reporting is vital, where possible please send this through within 24 hours of the incident or concern

